



IDHAYA COLLEGE FOR WOMEN

(Run by Immaculate Sisters)

Affiliated to Bharathidasan University / G.O. No.237 / Dt. 22.06.2000

UGC-Recognized 2(f) & 12(B) of Institution

Post Box No.66
Kumbakonam - 612 001
Thanjavur (Dt.,)

PRINCIPAL

Tele : 0435 -2414077, 2414554 Cell: 89034 86215 email: idhayacollegekum.org@gmail.com, website : www.idhayacollegekum.org

Academic Policy

Every academic endeavour of the college has always been driven by a constant desire to provide high-quality education by maintaining a supportive atmosphere for Learning and Research. Planning, Implementing, Evaluating and Refining the policy, procedures, and practices that relate to the institutions educational goal is done with great care. Under this policy, the institution shall,

- Assign the Academic Calendar Committee the task of preparing an academic calendar in accordance with the academic schedule published by the affiliated University, and make it available to staff and students in the institution handbook and website.
- Ensure that each department has submitted its Action Plan and Lesson Plan to the IQAC for the academic year.
- Ensure curriculum enrichment through implementing certificate courses, value-added courses, add-on courses and other courses.
- Provide each student a mentor and assign a tutor to each class to assist students in their academic and personal development.
- Promote and implement student-centered and ICT-enhanced teaching and learning strategies to facilitate generation and transfer of knowledge efficiently.
- Assess students' academic progress using attendance, assignment, seminar, workshop, internal exams, and viva voce for each course.
- Assure that the academically slow learners receive regular care and remedial coaching.
- Implement Government programmes centered on learners, such as SC/ST Scholarships, Minority Scholarships, Moovalur Ramaamirtham Scholarship and guiding the students to approach respective officers for other scholarship benefits.



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- Ensure fast resolution of any genuine grievances such as curriculum, evaluations and feedback or the need for physical resources to facilitate learning.
- Encourage field trips, seminars, workshops, training sessions, and collaborative engagements with reputable institutions/industries/firms that will provide students with practical and experiential knowledge.
- Make sure the department/class, PTA Governing Body Meetings and PTA General Body meetings are conducted properly.
- Each department should undergo an annual internal academic audit that is supervised by the Management and IQAC
- Assign each faculty member and department the responsibility of obtaining student feedback on the efficiency of the department's teaching methods and overall operation.
- Collect, codify, and evaluate comments from all participants on different metrics through the IQAC and then takenecessary action to modify and improve them.


Principal,

Idhaya College for Women,
Kumbakonam - 612 001.