



IDHAYA COLLEGE FOR WOMEN

(Run by Immaculate Sisters)

Affiliated to Bharathidasan University / G.O. No.237 / Dt. 22.06.2000

UGC Recognized 2(f) & 12(B) of Institution

Post Box No.66
Kumbakonam - 612 001
Thanjavur (Dt.,)


PRINCIPAL

Tele : 0435 -2414077, 2414554 Cell: 89034 86215 email: idhayacollegekum.org@gmail.com, website : www.idhayacollegekum.org

Grievance Redressal Policy

The Principal / Vice Principal appoint a Grievance Redressal Committee of senior faculty members with herself as the Chairperson.

- Any student who feels aggrieved by any harassment, misbehaviour, or ragging as described and enumerated above may contact the grievance committee. Additionally, any student who discovers a breach must notify the Committee.
- A written grievance must be filed with the Principal or Vice Principal within 10 days of the claimed infraction. It must also be provided in writing.
- When complaints are lodged with another cell, club, or organisation, such as the Women's Cell, NSS, etc., the Cell is required to take cognizance of the complaint and inform the Grievance Redressal Cell.
- The Principal or Vice Principal then schedules a meeting with the committee members and presents their Grievance.
- The committee conducts a thorough investigation of the matter, taking into accounts all relevant factors and viewpoints.
- Appropriate recommendations are put forward, and efforts are made to resolve the situation quickly and amicably.
- In the event of major problems, the College Secretary, working with the Principal, Vice Principal, and Committee members, arbitrates the situation and finds a workable resolution. UGC guidelines are followed.
- Sisters offer advice to the distressed students and work to find a reasonable resolution out of mercy and compassion.


Principal,
Idhaya College for Women,
Kumbakonam - 612 001.